

CHICAGO BOOTH

The University of Chicago Booth School of Business

Box Delivery Guidelines
Chicago Dermatological Society

In order to ensure the prompt delivery of your items when sending boxes to The Gleacher Center please address your boxes and materials to:

University of Chicago
Gleacher Center
450 N. Cityfront Plaza Dr.
Chicago, IL 60611

Please include the following information on each box:

1. Chicago Dermatological Society
2. Attention: Maria Mendoza
3. Date of Event
- 4: 6th Floor

Please note: We can not guarantee your materials will be delivered to your meeting room at your requested time if the boxes are not labeled correctly!